



Ross-on-Wye Town Council

Minutes of the meeting of the Amenities Committee

held on Tuesday 10th July 2018 at 7.00pm

at The Corn Exchange, High Street, Ross-on-Wye, Herefordshire, HR9 5HL

Present: Councillors R Mayo (Chairman), N Gibbs, R Gibbs, C Bennett (substitute), P Symonds (substitute)
Ex-officio: Councillor V Coker

In attendance: Mrs R Lewis – Project Officer, Miss A Partridge – Administration and Finance Assistant
There was 1 member of the public present and no members of the press

A18/07#53 Apologies for Absence

[Local Government Act 1972 s85 \(1\)](#)

To receive and approve any apologies for absence

Cllr H Bramer

Cllr C Gray

Cllr D Lister

Cllr J Utting

RESOLVED – to accept apologies given

A18/07#54 Declarations of Interest

[Local Authorities \(Model Code of Conduct\)](#)

To receive any declaration of Councillors' interests.

None

A18/07#55 Dispensations

[Localism Act 2011 S33\(1\)](#)

To receive any declaration of Councillors' interests.

None

A18/07#56 Public Participation

A member of the public addressed the Committee regarding concerns relating to the garden waste from the flower beds at the Prospect where the waste is being dumped into the borders and looked unsightly.

The Committee assured the resident that the rubbish will be removed as soon as possible.

A18/07#57 To resolve to exclude members of the press and public

[Public Bodies \(Admission to Meetings\) Act 1960](#)

To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

No confidential items for discussion

A18/07#58 Amenities Committee Meeting - Minutes

[Local Government Act 1972 Sch 12 Para 41\(1\)](#)

To confirm and sign the minutes of the previous meeting held on Tuesday 12th June 2018.

RESOLVED - that the minutes of the Amenities Committee Meeting held on Tuesday 12th June 2018 be signed as a correct record

A18/07#59 Action Review Summary

To receive and review outstanding Actions Summary.

Members received an update on a number of outstanding items.

Noted

A18/07#60 Budget

[Financial Regulations \(Section 3 Annual Estimates and Forward Planning\)](#)

In recognition that there are a number of projects requiring significant expenditure over a number of different financial years, the Committee is required to;

- create a three-year budget forecast and agree it as part of their 2019/ 2020 budget submission,
- ensure that any capital project (including building maintenance) has an appropriate project plan identifying the schedule of works (to an appropriate level of detail) and the source of funds e.g. budget or reserves,
- identify impact of capital projects on revenue budget for the first 5 years.

The committee compiled a list of projects for consideration within a three year budget:

- Refurbishing the Benches around Ross-on-Wye (Men's Shed will charge £200 a bench)
- Replacing the Fencing at the Rope walk (Possibly using boulders and trees)
- New Grass cutting contract (Possibly to include additional areas) - or in-house with a cost of additional staff and machinery.
- Refurbishing Rope Walk Play Area
- Purchasing a Street Cleaner (As Leominster machine costing approx. £16,000)
- Repair St Marys Churchyard wall along Church Street
- Contribution to replacing the floodlighting at St Marys Church (Friends of St Marys have suggested match funding with the Town Council paying 1/3 of an estimated £30,000)
- Parking at Canoe Launch
- Tree Works along Riverside Bank

A18/07#61 Winter Planting Scheme

To discuss options for the remainder of the Planting Contract and agree key locations and colour scheme.

Proposed: Councillor C Bennett

Seconded: Councillor V Coker

Unanimous

Resolved – To accept an offer to plant the John Kyrle High School Flower Beds free of charge and use the money saved for planting perennials and shrubs in Cross Fields and the Prospect.



A18/07#62 To consider the first draft of the graphic for the Information Board for installation by the Canoe Launch. (Updated Graphic enclosed)

Members were pleased with the design and agreed one or two minor alterations of which the Project Office will notify AONB.

A18/07#63 Finance

- i) To receive and note the current budget report for YTD figures 2018/2019 (report enclosed)

Noted

- ii) To approve expenditure of £490 +VAT to pollard a fallen willow at Long Acre, pollard a damaged willow on Rope Walk and remove a large split limb from another willow on Rope Walk from the Tree Budget

Proposed: Councillor R Gibbs
Unanimous

Seconded: Councillor C Bennett

RESOLVED - To approve expenditure from Tree Budget of £490 + VAT to pollard fallen willow tree at long acre and pollard damaged willow on Rope Walk and remove split limb from willow on Rope Walk.

A18/07#64 Policies

To review the following policies (enclosed)

- Memorial Bench Regulations and Application
- Open Spaces Terms and Condition of Hire
- Tree Planting and Donation Policy

Proposed: Councillor R Mayo
Unanimous

Seconded: Councillor C Bennett

RESOLVED – To adopt Memorial Bench Regulations and Application, Open Spaces Terms and Condition of Hire, Tree and Donation Policy.

There being no further business the meeting closed at 8.20pm


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Chairman

11/9/18
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Date