



Ross-on-Wye Town Council

Minutes of the meeting of the **Amenities Committee**

held on Tuesday 11th December 2018 at 7.00pm

at The Corn Exchange, High Street, Ross-on-Wye, Herefordshire, HR9 5HL

Present: Councillors N Gibbs, R Gibbs, D Lister, P Symonds and J Utting

In attendance: Mrs S Robson – Town Clerk, Miss A Partridge – Administration and Finance Assistant
There were no members of the public present and no members of the press

In the absence of the chairman, Councillor N Gibbs (Deputy Chairman) took the chair.

A18/12#103 Apologies for Absence

Councillor H Bramer, Councillor V Coker and Councillor R Mayo

RESOLVED – to accept apologies given

A18/12#104 Declarations of Interest

None

A18/12#105 Dispensations

None

A18/12#106 Public Participation

None

A18/12#107 To resolve to exclude members of the press and public

To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

No confidential items for discussion

A18/12#108 Amenities Committee Meeting - Minutes

To confirm and sign the minutes of the previous meeting held on Tuesday 13th November 2018.

RESOLVED - that the minutes of the Amenities Committee Meeting held on Tuesday 13th November 2018 be signed as a correct record.

A18/12#109 Action Review Summary

To receive and review outstanding Actions Summary.

Members received an update on a number of outstanding items.

- Grounds Maintenance Contract - It was noted that a meeting will be arranged with the existing contractor with a view to discuss extending the contract.
- Tree Inspection Course – details are being sought to provide training for the Amenities Manager at Tewksbury. To be confirmed with course provider on possible training dates.

- Memorial Bench – To be delivered on Thursday 13th December and concrete pad to be installed by the Parish Lengths man.
- Tree Warden – on going meetings are taking place to formalise proposals for new arboretum and confirm list of trees suitable to plant and to report back at next meeting on Tuesday 12th February 2019.

RESOLVED – to receive and note the report.

A18/12#110 Town Clerk’s Report – to receive and note update from the Town Clerk (for information only

- Flower Bed outside former NatWest - To confirm sponsorship of a 2 year contract of £500 per annum.
- Red Oak Memorial Tree – To be planted on Wednesday 12th December at Caroline Symonds Garden

RESOLVED – to receive and note the report.

A18/11#111 Budget

To receive and note the current budget report for YTD figures 2018/2019

RESOLVED – to receive and note the report.

A18/12#112 Finance

To approve expenditure to purchase replacement self watering planters at a cost of £370.00 plus delivery of £50.00 per pallet from the Street Furniture Budget.

RESOLVED – To confirm expenditure in the sum of £1580.00 plus VAT for the purchase of 4 new planters.

A18/12#113 Correspondence for consideration and response.

- i) Ross Tourism Association – request for support for Notice Board project

Noted – to support the project for the Notice Boards

- ii) Ross Royal British Legion - Application for Memorial Tree at Long Acre

RESOLVED – to approve the request for a Memorial Tree at Long Acre.

There being no further business the meeting closed at 8.00pm

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Chairman

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Date