



Ross-on-Wye Town Council

Minutes of the meeting of the **Events Committee**

held on Monday 30th October 2017 at 7.00pm

at The Corn Exchange, High Street, Ross-on-Wye, Herefordshire, HR9 5HL

Present: Councillor H Lerego (Chairman), Councillor C Bennett,
Councillor V Coker, Councillor D Lister and Councillor R Mayo
Ex: Officio Member: Councillor N Gibbs
In attendance: Mrs S Robson - Town Clerk

There were no members of the public or press present.

E17/11#57 **Apologies for Absence**
Councillor Bramer – Conflicting Meeting

E17/11#58 **Declarations of Interest**
None declared

E17/11#59 **Dispensations**
None

E17/11#60 **Public Participation**
None

E17/11#61 **Events Committee Meeting Minutes** - to confirm and sign the minutes of the previous meeting held on Monday 25th September 2017. LGA 1972, Sch 12 para41 (1).

RESOLVED – that the minutes of the Events Committee Meeting held on Monday 25th September 2017 be signed as a correct record.

E17/11#62 **Action Review Summary** – to receive and review outstanding actions. Members were informed that all actions have been carried out.

RESOLVED – to receive and note the report.

E17/11#63 **Finance**
To review income and expenditure within the Events Committee budget
Members were updated on the committed expenditure to date.

RESOLVED – to receive and note the report.

E17/10#64 **Budget 2018/2019**
To consider for recommendation to Full Council the 2018/2019 budget for the Events Committee.

The Committee considered what its priorities would be over the coming year and agreed to approve an increase in the budget to include capital expenditure for new christmas lights and revenue costs for installing them. In addition, the need to make a contribution towards costs to commemorate the end of WW1 at an event in November 2018 and support for the River Festival.

C Bennett

Proposed: Councillor Bennett
Unanimous

Seconded: Councillor Lister

RESOLVED – to approve the draft Events Committee budget for 2018/2019 for recommendation to Full Council.

E17/11#65

Bands and Proms in the Park 2018-2020

Members were advised that only one quotation had been received. It was noted that the requisite three quotations had not been received despite every effort to obtain at least another one for comparison. The minute reflects that it was agreed to accept the only quote on the basis that Full Council would have to approve the expenditure through the budget setting process.

Proposed: Councillor Gibbs
Unanimous

Seconded: Councillor Mayo

RESOLVED - to approve the bid from Berry Hill Band for a 3-year contract based on a summer series of concerts over 15 weeks commencing in 2018 on Sunday 20th May with a Proms event to be held provisionally on 22nd July 2018 and thereafter dates to be confirmed by the Committee at an annual cost of £5,500.

E17/11#66

Christmas Fayre and Light Switch On Event 2017

Members were appraised of the details of the Art Competition being run through the Ross Gazette. It was agreed this would provide positive publicity. It was noted that a reminder needed to be issued relating to the advertising by local businesses.

The Committee thanked those who had worked hard to secure stewards for the event and it was agreed to hold a briefing for them on November 15th at 6.00pm in the Corn Exchange.

Arrangements to confirm the details for the installation of the lights on the Christmas tree need to be made. This will go ahead on Wednesday 15th November at a time to suit all parties. The tree will go up on the day before.

- Confirm expenditure of £250.00 for additional 10 stalls
- Confirm expenditure of £150.00 for Ross Town Band to attend the Fayre

Proposed: Councillor Mayo
Unanimous

Seconded: Councillor Coker

RESOLVED – to approve the proposed arrangements and expenditure for the items for the Christmas Fayre.

E17/10#67

To discuss request by the Amenities Committee to review the town's lamp post banners and bunting.

The Committee was briefed about the concerns raised at the last Amenities Committee meeting about the condition of the banners that hang from the lighting columns in the summer months. It was agreed to obtain a quote to replace them and include the cost within the draft budget for 2018/2019.



E17/10#68

Correspondence for consideration and response.

- (i) Richard Williams – President Ross Rotary – invitation to explore ways of working together and invitation to attend their meeting on 20th November.

The Committee discussed the invitation and felt at present it would be best to arrange a meeting between the Mayor and the President to see if there are any areas of common interest that would bring mutual benefits. The Clerk will arrange a meeting at a convenient time.

E17/11#69

To agree and approve date of next meeting.

Next meeting scheduled to be held Monday 29th January 2018 at 7.00pm

There being no further business the meeting closed at 8.00pm

.....
C Bennett

.....

Chairman

29/1/18

Date