



Ross-on-Wye Town Council

Minutes of the Meeting of the Ross-on-Wye Neighbourhood Development Plan Sub Committee held on Thursday 17th May 2018 at 7.15pm at The Corn Exchange, Ross-on-Wye, HR9 5HL

Present: Melvin Reynolds – Chairman
Councillor Nigel Gibbs, Keith Meakin, Ian Murray, Helen Saunders and
Councillor Caroline Utting

In attendance: Amanda Smith – Assistant Town Clerk

NP18/05#067 Election of Chairman

It was unanimously agreed that Melvin Reynolds should be elected as Chairman of the Sub Committee (proposed by Cllr Utting and seconded by Cllr Gibbs).

NP18/05#068 Welcome, Introductions and Apologies

The Chairman, Melvin Reynolds, welcomed everyone to the meeting - no introductions needed. Apologies for absence had been received from Cllr Chris Bartrum, Jon Stern and Vic Lockley.

NP18/05#069 Note the sad death of Sub Committee member Jeanette Draper

The Chairman noted that Jeanette had an aggressive form of cancer at the date of the March meeting and had sadly passed away last month. He wished to dedicate much of the work of the Neighbourhood Plan to her memory.

NP18/05#070 Declarations of Interest

There were no declarations of interest.

NP18/05#071 Minutes of the meeting held on 15th March 2018

The minutes of the meeting held on 15th March 2018 were approved.

NP18/05#072 Matters arising from minutes of meeting held on 15th March 2018

‘Forward’ from the Mayor – Nigel agreed to draft this in conjunction with the newly appointed Mayor. **ACTION – NG**

Caroline and other members agreed to proof read the draft Plan.
ACTION – CU/MEMBERS

An illustration for the front cover might be required. **ACTION - MR**

Jon Stern had drafted a paragraph for the Employment Development in the evidence section.

**NP18/05#073 Review of final draft Plan and next steps:
a) confirmation of text of the final draft & b) actions to be taken to finalise outstanding issues of the draft**

The Chairman had circulated two versions of the draft Plan (v18) and asked for any comments on the content.

Text only version – no maps or illustrations

Nigel commented that the Vision - parking and traffic section (page 22) needed re-wording. **ACTION – MR**

Sites – The Chairman reported on minor updates/change to sites

P1004/1/HLAA 107001 - Brampton Road

The owner's agent had not produced sufficient supporting material in respect of highway access related to self- build/custom build for less than 20 houses, so it had been agreed to leave the site out of any allocation. This decision had been taken for planning reasons and due to the fact that the housing numbers were not needed.

P1046 – Greytrees site

Herefordshire Council had advised against the allocation of this site in the Neighbourhood Plan. The advice had been followed.

W461/4ZPP – Tanyard & Broadmeadows

The Chairman had a positive response from all of the landowners except Brian Edwards who he was still trying to make contact with. **ACTION – MR**

Land at the Chase Hotel (2 parts only)

It had been agreed, contrary to Herefordshire Council advice, to go along with the owner's proposals to have two separate developments along the northern and southern boundaries of the non-designated park and garden.

HLAA 324/001 – Merrivale

The owners of the paddock were happy with the allocation but would have wished for higher density. They had agreed to contact the owners of the two adjacent gardens to see if they would wish that land to also be included in the allocation.

HLAA 192/001 – Stoney Stile (southern part)

The owners were happy with the allocation but would have wished for higher density – and confirmed that there is no access at Hawthorne Lane.

Footpath wording (page 51) would need to be clarified. **ACTION – MR**

Ross/7 & Ross/12 – Fernbank (2 sites)

The sites would no longer be included in the Plan but just treated as 'windfall'.

Housing numbers – please see attached map

Layout
Version 18

The Chairman commented that he thought the illustrations could be improved upon and that more maps would be included. The map of Ross-on-Wye (page 80) should have the town in the centre of the picture. Amanda agreed to find out about purchasing a licence for Parish Online for one year to obtain up to date maps. **ACTION – AS**

The Chairman suggested that Wildlife Areas could be identified using the Hereford Archive Centre – Ecological Mapping Service in order to protect identified areas e.g. the strip below the wood by the Hereford Wildlife Reserve. Melvin would send Helen an email with application form. **ACTION – MR/HS.**

Projects included at the end of the draft Plan needed more information - an annex document/project material – e.g. the Community Trust needed expanding on.
ACTION - MEMBERS

In the next week or so another draft would be issued for members to look.
ACTION – MEMBERS

c) Confirmation of schedule for the next steps of the Plan

The Chairman was of the view that the draft Plan would be submitted to Regulation 14 in July 2018 and that the consultation period would finish in September (being a longer period due to the summer holidays).

There would be publicity in the Ross Gazette, Ross Town Council website, Herefordshire Council website, on social media. There would be a Neighbourhood Plan stand at Ross Town Carnival on 4th August with displays of the consultation draft Plan. An Open Day could also be held at the Larruperz Centre. Residents would have the opportunity to make comments on the draft Plan and submit them to Ross Town Council (MR to collate the comments).

NP18/05#074 Any other business

There was no other business.

NP18/05#075 Date of next meeting

The next meeting was provisionally booked for Thursday 19th July 2018 - although it was hoped that this meeting would not be necessary and that the next meeting would actually take place on Thursday 20th September 2018.

The meeting closed at 8.15pm.