



# Ross-on-Wye Town Council

## Minutes of the Planning & Development Committee Meeting

held on Tuesday 15 May 2018 at 7.00pm

at The Corn Exchange, High Street, Ross-on-Wye, Herefordshire, HR9 5HL

Present: Councillors: C Bartrum, C Gray, D Ravenscroft and C Utting  
Ex Officio Members: Councillor V Coker  
Substitute Member: Councillor D Lister

In attendance: Amanda Smith – Assistant Town Clerk

In the absence of the Chairman the Committee voted in favour of appointing Councillor C Utting to chair the meeting.

- P18/05 62 APOLOGIES FOR ABSENCE**  
[Local Government Act 1972 s85 \(1\)](#)  
Apologies were accepted from Cllr J Roberts
- P18/05 63 DECLARATIONS OF INTEREST**  
[Local Authorities \(Model Code of Conduct\)](#)  
Cllr Lister Declared a Schedule 1 Interest in Agenda item #70 iii – due to living in the area of the proposed parking restriction proposals
- P18/05 64 DISPENSATIONS**  
None
- P18/05 65 PUBLIC PARTICIPATION**  
None
- P18/05 66 MINUTES OF PREVIOUS MEETING**  
[Local Government Act 1972 Sch 12 Para 41\(1\)](#)  
**RESOLVED – that the minutes of the Planning & Development Committee meeting held on Tuesday 24<sup>th</sup> April 2018 be signed as a correct record.**
- P18/05 67 ACTION REVIEW SUMMARY**  
The Action Review Summary was presented and noted.
- i. To apply for a TPO for an oak tree – on-going.
  - ii. Request for Section 106 list on website – to be chased up and a request for notification of what monies are owed to Ross Town Council/what it will be spent on.
  - iii. Enforcement - 49 Broad Street – e-mail received from Planning Enforcement Officer stating that notice has been served and that he will be re-visiting the site on in June to check if compliance has been achieved.
  - iv. Tree Warden Scheme – on-going.

*Jane Roberts*  
5/6/18

**P18/05 68 APPLICATIONS TO BE CONSIDERED**

To consider the following application:

P181470/AM – Non Material Amendment  
3 Hillfield Villas Chase Road Ross-on-Wye Herefordshire HR9 5JH,  
Non-material amendment P180212/FH (Proposed single and two storey rear extension) - Amendments to external materials.

**Recommend: No objection**

P181309/F – Planning Permission  
Ashburton Depot Ashburton Industrial Estate Ross-on-Wye Herefordshire HR9 7BW, Change of use from 'depot' with vehicle washing facility to warehouse and car wash (hand wash) with retail access.

**Recommend: No objection**

P181082/F – Planning Permission  
Unit 5A Broadmeadow Industrial Estate Ross-on-Wye Herefordshire,  
Single storey secure storage and welfare unit for existing storage compound (Retrospective).

**Recommend: No objection**

P181400/F – Planning Permission  
Units 1-4 Homs Road Ross-on-Wye Herefordshire HR9 7DE,  
Proposed re-cladding and re-roofing of industrial units.

**Recommend: No objection**

P181202/FH – Full Householder  
7 Chase Side Ross-on-Wye Herefordshire HR9 5NP,  
Proposed single storey side extensions.

**Recommend: No objection**

P181270/F – Planning Permission  
Units 1-4 Burgess Workshops Homs Road Ross-on-Wye Herefordshire HR9 7DE,  
Removal of post and wire netting fence and gates. Erection of 2.4m high steel palisade fence and gates (to match adjacent fencing). Addition of two green plastic coated gates to match adjacent fencing to Sea Cadets site.

**Recommend: No objection**

P181531/XA2 – PP – Approval of details reserved by condition  
Land at Rossleigh Gloucester Road Ross-on-Wye,  
Application for approval of details reserved by conditions 15-18 inclusive attached to planning permission 143708.

**Recommend: No objection**

*JR*  
*5/6/18*

P181425/K – Works to Trees in a Conservation Area  
Ashley Lodge Ashfield Crescent Ross-on-Wye HR9 5PH,  
Dead Hawthorn tree reducing to hedge height. Willow tree reduced and shaped.

**Recommend: No objection**

**181213 – Advertisement Consent**

3 George Place, Gloucester Road, Ross-on-Wye, HR9 5BS,  
Replacement of existing fascia signage.

**Recommend: No objection**

**181059 – Council Development Reg 3**

St Josephs Roman Catholic Primary School, Walford Road, Ross-On-Wye,  
Herefordshire, HR9 5AW. Proposed extension to Primary School to accommodate  
a Hygiene Room facility.

**Recommend: No objection**

**P18/05 69 NOTIFICATIONS**

To receive the notifications of decisions on planning applications on the attached  
list.

**RESOLVED – to receive and note the decisions**

**P18/05 70 CORRESPONDENCE**

To receive and consider the following correspondence

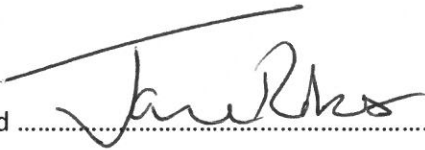
- i. Herefordshire Council Stop the Drop Litter Pledge  
Confirm that Committee is willing to be part of campaign and sign up to the  
Pledge – a request was made by Cllr Bartrum to check if Herefordshire  
Council will replace litter bins.
- ii. Relocation of Ross-on-Wye sign, Gloucester Road  
Notification from Carys Bate, Locality Liaison Co-ordinator, Balfour Beatty  
that a request to relocate the sign 19 metres from its current position to  
accommodate access to the new development along Gloucester Road has  
been made. Details noted and request from Committee to remain fully  
informed/consulted on any proposal to move the sign.
- iii. Parking Restriction Proposals – Merrivale Lane, The Gresleys, Blake Avenue  
Notification by Balfour Beatty (BBLP) to review existing parking  
arrangements in these streets with a view to introducing parking  
restrictions. Letters on behalf of BBLP to be posted to residents to obtain  
their views on parking problems. On-going.
- iv. Traffic Order – Archenfield Road.  
Jordan Crane, Highway Regulation Officer, Balfour Beatty is looking into an  
invalid/unenforceable traffic order of 30mph speed limit – they intend to  
remake the traffic order to ensure the restriction matches with the signs on-  
street. Clerk agreed to request that the limit should be extended south-west  
by approximately 100 yards to commence at the property 'The Lodge'.

JR  
5/6/18


Cllr David Ravenscroft left the meeting at 7.55pm.

- v. E-mail from R J Bennett noted – e-mail states that the stone wall belonging to 'The New House' in Alton Street is not dangerous and does not reduce parking in the street. Damaged stonework has been taken down in the interest of public safety but will be repaired when weather/workload permits.
- vi. E-mail from Rob Hemblade, Traffic Management Team Leader, Balfour Beatty noted – possible introduction of parking restriction in Grammar School Close (outside the Larruperz Centre) and requirement of submission of TRO.

**There being no further business the meeting closed at 8.05pm**

Signed .....  ..... Chairman

Date ..... 5/6/18 .....

  
5/6/18