



Ross-on-Wye Town Council

Minutes of the Planning & Development Committee Meeting held on Tuesday 6 November 2018 at 7.00pm at The Corn Exchange, High Street, Ross-on-Wye, Herefordshire, HR9 5HL

Present: Councillors: C Utting (Chair), C Bartrum, N Gibbs, D Ravenscroft
Substitute Member: Councillor A Taylor
Ex Officio Member: Councillor V Coker
In attendance: Amanda Smith – Assistant Town Clerk

Yvonne Coleman, Herefordshire Council

P18/11#140 Apologies for Absence
[Local Government Act 1972 s85 \(1\)](#)
Apologies were accepted from Cllr H Bramer and Cllr J Roberts

P18/11#141 Declarations Of Interest
[Local Authorities \(Model Code of Conduct\)](#)
None

P18/11#142 Dispensations
None

P18/11#143 Public Participation
None

P18/11#144 Planning & Development Committee Meeting Minutes - to confirm and sign the minutes of the previous meeting of the Planning & Development Committee held on Tuesday 16th October 2018.
[LGA 1972, Sch 12 para41 \(1\)](#).

RESOLVED – that the minutes of the previous meeting of the Planning & Development Committee held on Tuesday 16th October 2018 be signed as a correct record.

P18/11#145 Section 106 List
The Chair welcomed Yvonne Coleman to the meeting and a discussion on the Section 106 List took place.

Yvonne explained that the Section 106 contributions can be used in the following areas: Education, Offsite Play/Open Space, Transport/Highways, Sport Facilities, Recycling, Libraries. She stated a number of projects are benefiting from the monies, e.g. the Rope Walk Play Area Project, Ross Sports Centre and Ross Rugby Club, Aldi car park, Persimmon site in Tanyard Lane/crossing for the school. Rosswyn Hotel/traffic improvements – it was accepted that due to the narrow access along the road bollards were not a suitable option but that a raised pavement/higher kerb on Gloucester Road should be considered.


27/11/18

Yvonne explained that Herefordshire Council have an annual funding plan (January – December) based on the sum of monies that they have actually received - and that they have ten years to spend the monies received.

Yvonne explained that the planning application is the start of the consultation process and that at that stage she then works with developers to form the head of terms/legal agreement and negotiate the payments on commencement of development.

The Planning and Development Committee was asked to include recommendations for how Section 106 monies should be spent for future planning applications of 11 dwellings or more in the parish when they made their remarks.

SID – Yvonne agreed that the cost of purchasing a SID for use at four locations could come out of the Section 106 monies. It was agreed that the Assistant Clerk would send her the quote from Traffic Technology/confirmation of costings and then Yvonne would transfer the money to Ross Town Council.

CIL – Yvonne stated that Herefordshire Council was reviewing a Government report received last week recommending a fundamental change to the levy.

Cllr Utting raised the issue of the play park at the bottom of Roman Way and the fact that since the fence had been removed there had been a reduction in the use of the park due to safety reasons. She requested Section 106 funds to be used to replace the fence. Yvonne noted this request.

In summary the following points/actions were agreed by Yvonne in order to provide a greater understanding of the Section 106 List and use the monies for project opportunities:

Section 106 List to include names of sites to benefit from sums of monies.

Gloucester Road – to consider the option of a raised kerb – feedback to Balfour Beatty.

Roman Way play park – the need for replacement fencing – feedback to Balfour Beatty.

SID - transfer money to purchase the SID for four locations to Ross Town Council.

Yvonne Coleman then left the meeting at 7.25pm.

P18/11#146

Action Review Summary

The Action Review Summary was presented and noted.

Outstanding actions (not mentioned in #151 Correspondence)

- i. SIDs – on Agenda
- ii. Check on progress of enforcement – 33 Gloucester Road
Assistant Clerk obtained copy of Section 215 Notice to see who owns the property - Chairman to draft a letter to owner regarding upkeep of building
ACTION JR
- iii. Fone Solutions, Broad Street – Enforcement Officer written to owner to request application for advertising consent for new illuminated sign.

JR
27/11/18

P18/11#147 Applications to be considered

To consider the following application:

[P183437/FH - Full Householder](#)

Mattona Oak Road Ross-On-Wye Herefordshire HR9 7BB,
Proposed rear extension

Recommendation: No Objection

[P183641/FH - Full Householder](#)

4 Blake Avenue Ross-On-Wye Herefordshire HR9 5JP,
Proposed rear loft extension/dormer

Recommendation: Members considered that there was insufficient information in order to make an informed decision

P18/11#148 Further Applications

Planning applications P183682, P183837, P183838 were considered to establish if any extension of deadlines is required in order to make comments at the next meeting.

Members considered that no extensions were necessary.

P18/11#149 Notifications

To receive the notifications of decisions on planning applications on the attached list.

RESOLVED – to receive and note the decisions

P18/11#150 Speed Indicator Device

The costings were considered for the purchase or the hire of a SID to be used at four locations – Chase View, Archenfield Road, Ledbury Road and Walford Road.

On the basis of the earlier discussion with Yvonne Coleman that the SID can be purchased out of Section 106 monies, the following recommendation to Full Council was agreed by all members of the Planning and Development Committee.

RESOLVED– that the SID should be purchased for use at the four locations using Section 106 funding and that the Amenities Manager would be responsible for moving the SID from location to location – and that should the Section 106 funding not be forthcoming the decision would be reviewed.

It was agreed that the sum of £5755 + VAT should still be included in the 2019 Town Council budget.

P18/11#151 Correspondence

To receive and consider the following correspondence:

i. General Scrutiny Committee consideration of highways maintenance – pothole repairs and other public realm services

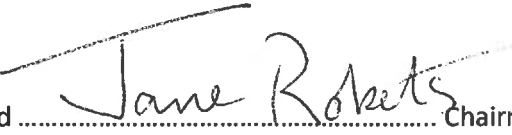
After discussion of the email and the comments made by Cllr Symonds it was requested that the details should be considered at the next Full Council meeting.

27/11/18
JR

ii Email from Herefordshire Council giving consideration to a countywide free parking event in January 2019.

After discussion it was agreed that the Assistant Clerk would respond by saying that the Committee welcomed the idea but thought that it would be more beneficial to the local economy if it was held in February 2019 – due to people spending their money at Christmas. It was also suggested that it might be a good idea if the event was staggered across the county, e.g. hold it in Ross-on-Wye on a different Saturday to Ledbury in order to encourage even more retail sales in the town – and if successful it could also become a regular event.

There being no further business the meeting closed at 8.05pm

Signed  Chairman

Date 27/11/18