

**TO MARKET ASSISTANT
HOLIDAY CONCESSION PROFORMA**

I wish to apply for a holiday concession to Ross on Wye Town Council.
If accepted I would not be trading from my Stall/Pitch/Van on the following dates:

WEEK 1	WEEK 2
Monday _____	Monday _____
Tuesday _____	Tuesday _____
Wednesday _____	Wednesday _____
Thursday _____	Thursday _____
Friday _____	Friday _____
Saturday _____	Saturday _____

I understand that this concession allows me to have two complete weeks holiday per year without charge of rent if my trade is not carried out in my absence.

Date _____ Name _____ Signature _____

- N.B.**
- a. The holiday year is 1st January to 31st December.
 - b. This application must be submitted to the Market Assistant at least **three weeks** prior to the earliest date given above.
 - c. There can be no more than 5 Stalls empty due to holidays on any one trading day, therefore these applications for a holiday concession are treated on a first come first served principle.

.....
To: _____

1. Holidays noted - concession granted for above period
2. Holidays noted - part entitlement taken on _____
therefore rent due for the dates of _____
3. Holidays noted - all entitlement taken on _____
therefore dates above subject to rent
4. Concession not granted as limit on number of empty stalls
due to holidays has already been reached

SIGNED _____ DATE _____

(Market Assistant)