



Ross-on-Wye Town Council Specification for Bands in the Park, 2021 to 2023 inclusive

Ross-on-Wye Town Council is looking for an organiser for its well established, annual series of summer concerts at the Bandstand, Wye Street, Ross-on-Wye which take place from 2.30pm to 4.30pm on Sundays.

Organisers are invited to submit an expression of interest and quote (per annum) for arranging music for Bands in the Park, to cover all costs, including payments to the bands/musicians as detailed below.

- The Organiser will be contracted for a three year period to arrange music for a series of 15 summer concerts to be held each Sunday afternoon commencing in 2021 on 23rd May up to and including 29th August in the Bandstand at Caroline Symonds Gardens. Dates for future years will be approved by the Committee and the organiser will be notified well in advance.
- It is assumed there will be one band per concert with the exception of a special one-off event which is provisionally booked for 2021 on Sunday 18th July which will be a 'Proms in the Park' style event from approximately 1.30pm to 7.00pm. The 'Proms' event would require three differing types of bands/groups but including one brass band (top section class if possible).
- The series must include a minimum of seven traditional brass bands with the remainder including a variety of other 'non-traditional' bands/ensembles to play a mixed genre of musical styles.
- The organiser must arrive by 1.45pm at the latest and unlock the bandstand, set out the chairs, put up the parking signs and welcome the band members. The organiser must also provide bottled water for the band members each week. Following the concert, chairs are to be stacked and secured, the bandstand locked, and the area left tidy.
- The Council will provide the chairs for players. There is also electricity within the bandstand.
- The Council will make arrangements for the events to be advertised. In addition, the Committee will look at the provision of refreshments and arrange for charity collections each week for local community and voluntary groups.
- This is the minimum we would be looking for. If you have any suggestions or ideas about what you think might enhance the experience for visitors to the concerts over and above what is laid out, we would like to know.

To be considered, send an expression of interest, together with details of your charge per year. It would be helpful if we could see costs broken down into pre-season and administration charges, total weekly running costs and total band hire fees.

If you have further ideas for the concert series, please include them (together with any additional costs they might incur).

Please reply to deputy@rosstc-herefordshire.gov.uk or by post to

The Project Officer, Ross-on-Wye Town Council, The Corn Exchange, High Street, Ross-on-Wye, HR9 5HL
to arrive no later than Monday 2nd November 2020.