

# Ross-on-Wye Town Council

## Minutes of the Meeting of the Ross-on-Wye Neighbourhood Plan Sub Committee held on Thursday 15<sup>th</sup> February 2018 at 7.15pm at The Corn Exchange, Ross-on-Wye, HR9 5HL

**Present:** Melvin Reynolds – Chairman  
Councillor Chris Bartrum, Jeanette Draper, Keith Meakin, Helen Saunders,  
Councillor Caroline Utting

**In attendance:** Amanda Smith – Assistant Town Clerk

### **NP18/02 049 Welcome, Introductions and Apologies**

The Chairman, Melvin Reynolds, welcomed everyone to the meeting and introductions were made. Apologies for absence had been received from Councillor Nigel Gibbs, Vic Lockley, Ian Murray and Councillor Jane Roberts.

### **NP18/02 050 Declarations of Interest**

There were no declarations of interest.

### **NP18/02 051 Minutes of the meeting held on 16<sup>th</sup> November 2017**

The minutes of the meeting held on 16<sup>th</sup> November 2017 were approved.

### **NP18/02 052 Matters arising from minutes of meeting held on 17<sup>th</sup> November 2017**

Melvin reported that he will still collating photographs of views in and out of the town – including grid references, direction, description and justification of views. Helen Saunders offered to help with the grid referencing. ACTION – MR/HS.

### **NP18/02 053 Place Studio status and budget**

Melvin reported that Place Studio had been waiting to receive confirmation about the Neighbourhood Planning budget before undertaking any future work on the draft Plan up to the Referendum. Having done so in principle they are continuing work, including attending meetings with Herefordshire Council. Ross Town Council had now approved the Neighbourhood Planning budget in principle.

### **NP18/02 054 Review of current status of the Plan**

Melvin reported that the main part of the draft Plan was in place and that the only significant changes that would need to be made would be in respect of site allocations (with possible impact on some proposed LGS). Melvin circulated a map (see attached) for discussion on site allocations and asked for the views of the Sub Committee.

After a general discussion it was agreed that the following yellow marked sites and the following numbers should be put forward for site allocation subject to meeting the necessary planning criteria:

Broadmeadow.

- Fernbank Road - 2 x 10 houses - **ACTION - MR to check with Susan Okell.**
- The Chase.
- Merrivale Lane - but with a lower housing figure/25 houses instead of 40.
- Greytree - but with a lower housing figure/20 houses instead of 25.
- Provision for self-build sites – suitable sites being Cleeve Lane/36 houses and Middleton Avenue/20 houses.

#### **NP18/02 055 Anticipated schedule for next steps of the Plan**

Melvin reported that a meeting would be taking place with Herefordshire Council on 22<sup>nd</sup> February 2018 and that the drafting of site information will be aiming for completion by 9<sup>th</sup> March 2018.

The next Sub Committee meeting will take place on 15<sup>th</sup> March 2018 (subject to confirmation<sup>1</sup> after the Herefordshire Council meeting) where the draft Plan can be signed off in order to be submitted to Herefordshire Council by the end of March 2018 for Regulation 14. It would then go out for Public consultation under Regulation 14 by the end of June – and the consultation period could finish by the end of July 2018. August could then be time to resolve any issues from the public consultation, and then in mid-September 2018 the Plan could be submitted for Regulation 16. Then in October 2018 the Plan could be submitted for examination and the Referendum would take place in late 2018/early 2019.

A Public Consultation meeting will be arranged when a likely schedule of timings for the consulting on the draft Plan is known. **ACTION – MR.**

Melvin will do a press release for the Ross Gazette when a likely schedule of timings for the consulting on the draft Plan is known. **ACTION – MR.**

#### **NP18/02 056 Any other business**

Melvin reported that he had discussed the Ross Neighbourhood Plan website links with the Town Clerk and the conclusion was that the Ross Town Council website would be the main link for use in the future.

Melvin made reference to the latest Herefordshire Council Neighbourhood Planning newsletter and the importance of site allocation.

Melvin suggested that we should attend the Ross Carnival in August 2018 in order to obtain a consensus of the views/issues raised during the public consultation of the draft Plan.

#### **NP18/02 057 Date of next meeting**

The next meeting will take place on Thursday 15<sup>th</sup> March 2018<sup>1</sup>.

The meeting closed at 8.45pm.

<sup>1</sup> This has now been confirmed following the meeting with HC and discussions with Place Studio.