

# **Ross-on-Wye Town Council**

## **Minutes of the Meeting of the Ross-on-Wye Neighbourhood Plan Sub Committee held on Thursday 16 June 2016 at 7.15pm at The Corn Exchange, Ross-on-Wye, HR9 5HL**

**Present:** Melvin Reynolds – Chairman  
Councillor Chris Bartrum, Jeanette Draper, Councillor Nigel Gibbs, Sam Phillips, Maggie Kilcar, Vic Lockley, Councillor David Ravenscroft, Councillor Caroline Utting

**In attendance:** Amanda Smith – Assistant Town Clerk

### **NP16/06 75 Welcome, Introductions and Apologies**

The Chairman, Melvin Reynolds, welcomed members to the Steering Group meeting and asked everyone to introduce themselves. Apologies for absence had been received from Dennis Humble, Ian Murray and Councillor Jane Roberts.

### **NP16/06 76 Election of Vice Chairman of Steering Group**

Melvin Reynolds proposed that if he was unable to attend a meeting a Chairman would be appointed for the purpose of that meeting – Councillor Caroline Utting agreed that she would chair the meeting if she was present. This was seconded by Councillor Chris Bartrum.

### **NP16/06 77 Minutes of the meeting held on 19<sup>th</sup> May 2016**

The minutes of the meeting held on 19<sup>th</sup> May 2016 were approved.

### **NP16/06 78 Matters arising from minutes of meeting**

Melvin Reynolds reported that we would not be able to hold Drop-Ins at Morrisons for two to three months as there were no free slots. Melvin and Caroline Utting had been manning the display at the Library over the 2<sup>nd</sup>-10<sup>th</sup> June period.

David Ravenscroft suggested that the windows of the empty shops in the town could be used for publicising the Neighbourhood Development Plan – eg the old Ross Book Shop and Motor World sites. Caroline Utting agreed to contact the property agent Jonathan Preece on the matter.

It has been agreed by Ross Town Council at the last Full Council Meeting that Place Studio will continue to be employed to work on the next stage of the Neighbourhood Development Plan.

There were no other matters arising other than agenda items.

**a) Progress report from Place Studio**

Melvin Reynolds reported that Place Studio was seeing a gradual increase in engagement with residents in the town – particularly through the use of the Neighbourhood Plan website and facebook, but also through the completion of some surveys and questionnaires.

**b) Update on meeting held with Place Studio on 27<sup>th</sup> May 2016**

Place Studio has been asked for detailed information on staging and costing of events in order to align the payments with the grants received.

Place Studio proposed to simplify the working groups into two main areas:

1. Town Centre issues
2. All the rest/residential and industrial areas (keeping it in line with the Ross Town Plan survey work).

There would be a new leaflet giving information on timings of stages of the NDP and what is going on – and the consultation on objectives would run until October 2016.

**c) Update on Library consultation and responses**

The display at the library has seen a limited response in terms of completed questionnaires - actually talking to the public and giving out leaflets in the street has been more effective.

**d) Plans for future events**

Melvin Reynolds reported that the next big event would be the Ross Town Carnival on Saturday 6<sup>th</sup> August – and with the use of a van, leant to use by TCHire, and ‘A’ boards, banners and leaflets we will have a float and be part of the procession giving out leaflets – we will also have a marquee with a display at the Riverside. Banners will be displayed at Morrisons around the railings and shop window and there will be publicity placed in The Voice and the Ross Gazette.

**NP16/06      80      Topic Working Groups**

Melvin reported that Place Studio had re-considered the number of working groups and would now like us to have two working groups that would take into account the issues of Housing, Working and Shopping, Getting Around, Leisure and Well-being, Environment and Town Centre. The two groups would be Town Centre and Outer Area/residential and industrial areas. The groups would meet up three times over the next six months period – and Place Studio would meet up with the groups at some of their meetings. The groups would look at the inputs from the workshop/drop-ins and come up with proposals to go into the preliminary draft Plan. It would be necessary for one person to act as the leader of each of the groups – and the members of the groups so far included:

<b>Town Centre</b>	<b>Outer Area</b>
Caroline Utting	Caroline Utting
Melvin Reynolds	Melvin Reynolds
Ian Murray	Maggie Kilcar
Jeanette Draper	Jeanette Draper
Simon Clark	Sam Phillips
Jan Nesaratnam	Nigel Gibbs

Eleanor Kercher	Chris Bartrum
Mandy Price	Nick Critchley
Joy Gordon	Debbie Wareing
Vic Lockley	Clare Llewellyn West
David Ravenscroft	John Taylor
William Wilding	

The first meeting of the working groups was due to take place on Thursday 14<sup>th</sup> July at 7.00pm at the Larruperz Centre with Place Studio.

It was agreed that Place Studio should provide more information and guidelines on how the groups should be run.

**NP16/06      81      Update on funding**

Melvin reported that we had been successful and had received the Community Locality Fund for £9,000 and were about to receive £10,000 from the Big Lottery Fund - due to be paid on 17<sup>th</sup> June but under their terms not to be publicised until 12<sup>th</sup> July.

Amanda agreed to look at other possibilities in terms of grant applications.

**NP16/06      82      Any other business**

Sam Phillips had looked at the map of paths/cycle tracks of Ross-on-Wye based on a walk with points/nodes where there were views for looking in and looking out of the town. He would mark up the map/provide grid references and give the details to Melvin.

**Date of next meeting**

The next Steering Group meeting will take place on Thursday 21<sup>st</sup> July 2016 at 7.15pm at the Corn Exchange.

The meeting closed at 8.45pm.