

Ross-on-Wye Town Council

Minutes of the Meeting of the Ross-on-Wye Neighbourhood Plan Sub Committee held on Thursday 19 May 2016 at 7.15pm at The Corn Exchange, Ross-on-Wye, HR9 5HL

Present: Melvin Reynolds – Chairman
Councillor Chris Bartrum, Vic Lockley, Ian Murray, Councillor David Ravenscroft, Councillor Caroline Utting

In attendance: Amanda Smith – Assistant Town Clerk

NP16/05 65 Welcome, Introductions and Apologies

The Chairman, Melvin Reynolds, welcomed members to the Steering Group meeting. Apologies for absence had been received from Councillor Caroline Bennett and Nick Dale and Dennis Humble. Katie Lea from Place Studio also gave her apologies.

NP16/05 66 Election of Chairman

It was proposed by Councillor Caroline Utting and seconded by Councillor David Ravenscroft that Melvin Reynolds should continue as Chairman – this was unanimously agreed by everyone at the meeting.

NP16/05 67 Election of Vice Chairman of Steering Group

Melvin Reynolds requested that if anyone has any suggestions as to who should stand as Vice Chairman then they should let him know. The matter would be put on the agenda and discussed at the June Steering Group meeting.

NP16/05 68 Minutes of the meeting held on 21st April 2016

The minutes of the meeting held on 21st April 2016 were approved.

NP16/05 69 Matters arising from minutes of meeting

Melvin confirmed that he would take the large scale map of Ross-on-Wye that had been updated to show any changes that had taken place in the town – and for identifying potential areas where change might take place in the future – and let Place Studio use it.

There were no matters arising other than agenda items.

NP16/05 70 Update on Neighbourhood Development Plan – including Big Workshop

**held on 12th April and Public Drop-Ins held on 30th April and 1st
May**

Please see Place Studio report on the Big Workshop held on 12th April and Public Drop-Ins held on 30th April and 1st May – and progress report for meeting.

It would be necessary to have more Drop-Ins around the town with information – leaflets, posters, ‘A’ board and questionnaires to be given out to residents for completion – e.g. at Morrisons, Sainsburys, Market House, The Maltings and outside the Library. Melvin would check the information on footfall from the Town Plan and the best places/times to do the Drop-Ins and do a doodle poll for volunteers. Ian to contact the manager at Morrisons and Melvin to contact the manager at Sainsburys for permission.

Melvin to check the library display – Place Studio due to be there 2nd – 10th June – for draft objectives for comment.

Based on the comments made by residents at the Drop-ins, Melvin reported on the likes and dislikes of residents of Ross-on-Wye.

Likes were the River Wye - and that we should take more advantage of it - events that took place in the town, a good library, independent shops, cafes and restaurants.

Dislikes were the access/traffic to the south side of the town (Alton Street/High Street), too many charity shops and a “down at heel” feel about the town.

NP16/05 71 Note and comment on Workshop Report for 12th April

As noted above.

NP16/05 72 Formation of Topic Working Groups

Melvin reported that Place Studio would like us to form topic working groups for the six topics of: Housing, Working and Shopping, Getting Around, Leisure and Well-being, Environment and Town Centre. The groups would meet up three times over a three month period – ideally in time for the Carnival – and Place Studio would meet up with the groups at one of their meetings. The working groups would look at the inputs from the workshop/drop-ins and come up with proposals to go into the preliminary draft Plan.

It would be necessary for one person to act as the leader of each of the groups – and it was suggested that the following people may be interested in being involved:

Housing – Debbie Waring

Getting Around – Melvin Reynolds

Leisure and Well-being – someone from the library (Melvin to obtain a contact name)

Town Centre – Caroline Utting, Vic Lockley and Ian Murray.

After discussion, it was agreed that we need to recruit more people to either lead and/or be involved in these groups – and that Place Studio should provide more information and guidelines on how the groups should be run. Melvin agreed that he would contact the Ross Gazette (including What’s on Column for meetings) and use Facebook in order to publicise the topic working groups.

NP16/05 73 Update on funding

The Assistant Clerk had received confirmation that we had been successful and would receive the Community Locality Fund for £9,000. She had also been requested by the Big Lottery Fund to supply additional details on grant spending and was waiting to hear the outcome of this application for £10,000.

After discussion, it was agreed that the Steering Group was pleased with the work to date that Place Studio had done and that we should continue to use them for the next stages of the Neighbourhood Development Plan.

Melvin proposed that we ask the Town Council to agree to employ Place Studio to do the next stage of work for the Neighbourhood Development Plan. This was seconded by Councillor Chris Bartrum and all were in favour. Amanda agreed to speak to the Town Clerk regarding the matter.

NP16/05 74 Any other business

Councillor Caroline Utting reported that she had received sponsorship of £50 for printing 30 miles an hour for speed awareness on high viz vests – and she asked if it would be in order to pay the sum into the Town Plan bank account. All agreed that this was acceptable.

Melvin had received a communication from someone involved with the Ledbury Town Plan asking for information – Councillor Chris Bartrum agreed to respond.

Date of next meeting / change of venue

The next Steering Group meeting will take place on Thursday 16th June 2016 at 7.15pm at the Corn Exchange.

The meeting closed at 8.45pm.